



# फिलाडेल्फिया मराठी मंडळ

## Philadelphia Marathi Mandal

### Philadelphia Marathi Mandal Bylaws

Updated on 8/11/2007  
accommodating the  
resolution about BMM  
2009 convention in Philly

The name of the organization shall be Philadelphia Marathi Mandal, hereafter referred to as PMM.

People who subscribe to the goals of the PMM will be referred to as part of the PMM community hereafter.

The Executive Committee is referred to as the EC hereafter.

## Goals

1. To initiate literary, educational and charitable activities, which without limiting the generality thereof include promotion of various activities, such as music, dance and theatre, related to the culture, traditions and the language of the state of Maharashtra, India.
2. To help members of the Maharashtrian community.
3. To facilitate instilling Maharashtrian culture, tradition and Marathi language into the younger generation.
4. To integrate Maharashtrian community with the local culture and people and to communicate with other Indian organizations, in a constructive way.
5. To help local community for charitable purposes.

## Membership

PMM shall have following categories of membership:

1. **Patron Membership** – This membership is used to recognize exceptional financial contribution to the PMM.
2. **Annual Membership** – This membership is for a family (a couple and their children), and the privileges are to attend all PMM programs for the fiscal year.
3. **General Membership** – This membership is for a family (a couple and their children), and the privilege is a discount (as determined by the EC) on the scheduled programs of the PMM in the fiscal year.

The following aspects describe procedures affecting the membership:

- The EC shall determine the amount of dues or subscription to be collected for each of the following categories of membership
- All membership categories will receive notices about PMM activities and meetings.
- The EC will determine the substantial discount provided to the senior citizens (above 65 years) or to visiting parents of the members and full-time students who want to attend the PMM activities.
- The EC may change or terminate any category of membership, with or without cause, by majority vote in the interest of PMM.
- Membership is not transferable.
- Membership dues are not refundable.

## Annual Meeting of Members

General Body Meeting of the membership will be held at least once a year. Items discussed at the GBM will include President's report including the State of PMM, and the Treasurer's report.. 30 days notice shall be given to members for any meeting. No quorum is required. General Body decisions shall be binding.

## Convention Executive Committee (CEC)

*Based on the general Body meeting dated August 11<sup>th</sup>, 2007, this paragraph has been added to PMM's by-law, effective August 11<sup>th</sup> 2007 and valid till convention accounts are closed (expected date March 2010):*

PMM General Body hereby places a seal of confirmation on the leadership team of Mukund Kute, Mandar Joglekar, Kedar Gidh and Yogesh Date as a Convener, Co-convener, Co-convener and Treasurer respectively and,

PMM General Body hereby separates PMM's EC's regular executive role from the Convention Leadership Team's role such a way that PMM's EC will continue to govern PMM's regular yearly program affairs and working with PMM trustees as per established by-laws while Convention Leadership Team's is now being separately empowered by PMM's General Body to run the business of BMM2009Philadelphia Convention on behalf of PMM, in activities listed here but not limited to, like signing agreements with third parties and/or BMM, operate separate convention bank account, commit/pay expenses, use/maintain tax-exempt 501 (c) 3 status of PMM for all transactions related to convention, keep books, file PMM's combined tax returns, seek insurance covers, have regular audits, constitute Convention steering committee and Convention Functional committees, appoint/remove members of these committees in consultation with PMM trustees, raise funds and plan and execute all aspects of BMM2009Philadelphia convention and,

PMM GB places the responsibility of guarding PMM's interests and working to further PMM's mission for the benefit of our community during BMM convention in Philadelphia in 2009 on the Convention Leadership team and,

Since the convention is awarded to PMM, the General Body reconfirms the decision taken earlier on May 27<sup>th</sup> by PMM's EC and Board of Trustees to make \$20,000 seed money available from PMM's trust fund to Convention's Bank account at the time and in installments as chosen by Convention

Leadership Team and also places the responsibility of depositing seed money back to PMM's trust Fund which is separate from PMM's general fund. General body also expresses the need to protect the seed money as a first payable liability after the convention is over. General Body further asks Convention Treasurer to present a finance report to BOT on Convention's account after every 6 months.

*End of additions to by-laws dated 8/11/2007. Approved in GB at 11:40 am on 8/11/2007 by Voice Vote unanimously..*

## **Executive Committee (EC)**

EC shall consist of the following office bearers and up to seven committee members. The office bearers are as follows:

1. **President**
2. **Vice President**
3. **Secretary**
4. **Treasurer**

Qualifications for an office bearer:

1. Shall be age 18 or over.
  2. Should have served on the EC for at least one year, and shall be a current EC member.
- The term of an office bearer shall not exceed two years. The office bearer shall not serve more than one term in the same capacity.

Election of the President and other Office Bearers

1. Election of the President and Office Bearers shall be conducted by the Board of Trustees or other people appointed by the EC.
2. The candidate must be nominated and seconded by another EC member to contest for the office the President.
3. The election will be held by confidential vote.
4. The President is selected by a majority of the EC vote.
5. The elected president is announced at the general body meeting.

The EC shall consist of up to seven additional members who will be chosen every two years by lottery.

Qualifications for EC membership:

1. EC member shall be annual or patron member.
2. Members of the EC will serve up to 2 years and be eligible for re-selection by lottery.

The EC shall maintain a mailing address for PMM correspondence in the Delaware Valley. The EC shall designate a volunteer member to collect the mail regularly.

The EC may recommend removal of a EC member by majority vote of the EC to the Board of Trustees for a final decision.

## Meetings of EC

The meetings of the EC should generally follow the Robert's rules.

E.g. see <http://www.constitution.org/rror/rror--00.htm>

The EC may recommend to amend the bylaws by a majority vote of the EC to the general body of PMM. .

## Officer Responsibilities

The President shall be the CEO of the PMM. He shall preside at all meetings of the EC, oversee the general and proper conduct of the business of the PMM, and shall see that all orders and resolutions of the EC and the general body of members are carried into effect.

The President shall render a report on the state of PMM at the annual meeting of the general body of members.

The vice president, in the absence or the disability of the president, shall have the authority and the responsibilities of the president.

The secretary shall record and publish the proceeding of all meetings of the PMM and its EC, attend to the incoming and outgoing correspondence, and keep all the documents and records of the PMM.

The treasurer shall:

- Keep custody of the PMM funds and securities,
- Keep full and accurate account of receipts and distributions in PMM books,
- Deposit or disburse the PMM funds as authorized by the EC.
- Keep track of all PMM assets.
- Render an account of all the transactions conducted as a treasurer to the EC at the regular meetings, and
- Present a financial summary to the members at the general body meeting.

The PMM accounts should be audited every two years.

## Board of Trustees

There shall be a minimum of three trustees of PMM nominated by the members of the EC. The selection is done by a lottery conducted by the outgoing trustees. The board of trustees is accountable to the general body of PMM.

The qualifications of trustees are:

- Should have been an office bearer of the PMM for two terms.
- Should be a current patron or annual member of the PMM.
- The outgoing president may be co-opted to become a trustee

Responsibilities of the trustees are:

- The trustees shall have the right to monitor the conduct and actions taken by the EC in the process of discharging its duties.
- The trustees shall review and approve any single expense or total expenses for a single event exceeding \$5000.

## **PMM Capital Fund**

PMM has created a capital fund, valued at approximately \$30,000 today. The trustees shall ensure that the fund is used for the long term benefit of PMM and the Marathi community and that this capital is not put at undue risk. Any decision of using this Fund shall be approved by the Board of Trustees.



# फिलाडेल्फिया मराठी मंडळ

## Philadelphia Marathi Mandal

PMM General Body resolutions and by-law changes  
GB Date: Nov 13, 2010 Venue: Bridalpath Elementary School, PA

**Background:** Philadelphia Convention is over successfully creating surplus contributions to PMM of \$\_146K approx\_. In order to insure proper checks and balances on planned spending of PMM's convention surplus and earlier trust fund, one needs proper trust board where members get elected every few years and it takes decision in democratic fashion. This resolution therefore is placed before the general body for short discussion and vote.

I, Mukund M Kute with the permission of presiding officer, Mr. Tushar Vedanti, President of Mandal, therefore am placing before General body following chnages to the existing by-laws of PMM, for vote and approval:

**Resoltuion 1:** Since the convention is over, the text added to PMM's bylaws related to Convention Executive Committee be removed.

Vote: Yes: **PASSED** No: \_\_\_\_\_

If no votes are more than Yes, Modifications to Resolution if any:

**PASSED Unanimously by GB\_A** suggestion was accepted that convention leadership's protection from IRS query and their right to operate the 20K fund for the same will remain intact.

Vote on Modification: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Result: **PASSED**

Singatures of Presiding office and 4 witnesses:

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**Resolution 2(a):** Board of Turstee (BOT) related portion of existing bylaw be changed as follows:

“There shall be a minimum of 5 trustees of PMM elected by the members of the PMM during the general body meeting or specially convened meeting. The election is done by vote conducted by the outgoing trustees or current president. The board of trustees is accountable to the general body of PMM.

The person is suitable to stand election on the Board of Trustees if he meet these 2 criterias :

- (1) Candidate must have following experience
  - Either should have been a past president of Mandal,
  - Or should have been a chairperson of the 2009 Philadelphia Convention Committee or Steering Committee,
  - Or Should have been a lead coordinator of Philadelphia Ganesh Festival
- (2) Must be a patron member or paid Anuual Member of PMM

Trustees will have term of 4 years. However, during 2010 GB, 3 trustees will be elected for 2 years term and 2 will be elected for 4 year term. This way, there will be fresh faces in trust board every 2 years. One person will be elected every 2 years from BOT as a chairperson of the board of trustees.

Responsibilities of the trustees are:

- The trustees shall have the right to monitor the conduct and actions taken by the EC in the process of discharging its duties.
- Manage the trust fund in association with PMM’s treasurer and Chairperson of Board Of Trustees who will be the signatories for the trust fund account.
- The trustees shall review and approve any single expense or total expenses for a single event exceeding \$5000.
- Approve EC recommendations on disbursement of assistance/help to community members from the interest earned in any year on the trust fund money.
- Work with task forces set to analyze the proposals received for proper utilization of the trust fund for the benefit of Marathi community in greater Philadelphia area.

Vote: Yes: \_\_\_\_\_ No: \_\_\_\_\_

If no votes are more than Yes, Modifications to Resolution if any: **Passed the resolution.** *But some confusion about qualification criteria remained which will be resolved at later date and decision on validity of nominations of members will be taken later since the GB had to be adjourned after scheduled time was over. It is also decided that Trust board will have to go to GB to approve expenses from trust fund exceeding \$10,000 limit.*

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Singatures of Presiding office and 4 witnesses:

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\_\_\_\_\_

**Resoltuion 2(b):** Dissolution of curent Board of Trustees to help reorganize the trust board

The current Board of Trustees is dissolved to pave the way for reorganization and elections of trustees as per the recent changes in bylaws.

Vote: Yes: \_\_\_\_\_ No: \_\_\_\_\_

If no votes are more than Yes, Modifications to Resolution if any: **\_\_Not Passed since a member pointed out that this resolution should be put forth for vote after election process of new trust board gets over, else PMM is likely to have no trust board at all.**

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\_\_\_\_\_  
\_\_\_\_\_

Singatures of Presiding office and 4 witnesses:

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\_\_\_\_\_



### Resoltuion 3: BMM-PMM Escrow fund management

Background: BMM and PMM have agreed to create a escrow fund of \$20,000 with equal contributions of \$10,000 each from PMM and BMM. The purpose of this fund is to pay for legal defense of PMM & BMM along with all volunteers who worked in the convention, if IRS query or any other liability opens up on PMM-BMM in relation to convention activity executed by both parties.

Resolution is made as follows:

- (a) BMM 2009 Philadelphia Convener, Mr. Mukund M Kute and Convention Treasurer, Shri Yogsh Date will be signatories for the BMM-PMM Escrow fund. The fund will be operated by these signatories till August 1,2012 and
- (b) BMM 2009 Philadelphia Convener, Mr. Mukund M Kute and Convention Treasurer, Shri Yogsh Date will be responsible to answer any querries raised in relation to 2009 convention from IRS or any authority and will use all legal, financial expertise available from local professionals to defend BMM & PMM and all volunteers who worked in the convention.
- (c) After August 1, 2012, the escrow fund balance will be divided in 2 parts and will be returned to BMM and PMM respectively.
- (d) Escrow fund managers will give yearly report to PMM Treasurer for tax filing purpose and to Board of Trustees of PMM as well.

Vote: Yes:   **PASSED**   No: \_\_\_\_\_

If no votes are more than Yes, Modifications to Resolution if any:

  **PASSED**    
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Singatures of Presiding office and 4 witnesses:

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## Philadelphia Marathi Mandal

**Approved**

in GB dated 8/11/2007

PMM General Body resolutions and by-law changes

GB Date: August 11th, 2007, 10am to 11am

**Background:** PMM's General body was called on May 27th and it approved (a) that PMM should make formal proposal/bid (b) PMM trust fund will make seed money of \$20,000 available if Philadelphia is selected for convention and (c) The team of Mukund Kute, Mandar Joglekar, Kedar Gidh and Yogesh Date will make lead efforts as a core team. Since then, following the award of BMM2009 convention to PMM, it has become necessary to call another GB meet of PMM to clearly outline Convention Leadership Team's role and separate it from PMM's EC's regular executive role so that both teams can work well in their respective areas.

**I, Achyut Ratnaparkhi therefore am placing before General body following by-laws additions to the existing by-laws of PMM, for vote and approval:**

### **Convention Executive Committee (CEC)**

Based on the general Body meeting dated August 11<sup>th</sup>, 2007, this paragraph has been added to PMM's by-law, effective August 11<sup>th</sup> 2007 and valid till convention accounts are closed (expected date March 2010):

PMM General Body hereby places a seal of confirmation on the leadership team of Mukund Kute, Mandar Joglekar, Kedar Gidh and Yogesh Date as a Convener, Co-convener, Co-convener and Treasurer respectively and,

PMM General Body hereby separates PMM's EC's regular executive role from the Convention Leadership Team's role such a way that PMM's EC will continue to govern PMM's regular yearly program affairs and working with PMM trustees as per established by-laws while Convention Leadership Team's is now being separately empowered by PMM's General Body to run the business of BMM2009Philadelphia Convention on behalf of PMM, in activities listed here but not limited to, like signing agreements with third parties and/or BMM, operate separate convention bank account, commit/pay expenses, use/maintain tax-exempt 501 (c) 3 status of PMM for all transactions related to convention, keep books, file PMM's combined tax returns, seek insurance covers, have regular audits, constitute Convention steering committee and Convention Functional committees, appoint/remove members of these committees in consultation with PMM trustees, raise funds and plan and execute all aspects of BMM2009Philadelphia convention and,

PMM GB places the responsibility of guarding PMM's interests and working to further PMM's mission for the benefit of our community during BMM convention in Philadelphia in 2009 on the Convention Leadership team and,

Since the convention is awarded to PMM, the General Body reconfirms the decision taken earlier on May 27th by PMM's EC and Board of Trustees to make \$20,000 seed money available from PMM's trust fund to Convention's Bank account at the time and in installments as chosen by Convention Leadership Team and also places the responsibility of depositing seed money back to PMM's trust Fund which is separate from PMM's general fund. General body also expresses the need to protect the seed money as a first payable liability after the convention is over. General Body further asks Convention Treasurer to present a finance report to BOT on Convention's account after every 6 months.

*End of additions to by-laws dated 8/11/2007. The updated edition of PMM's by-laws is attached..  
Approved in GB at 11:40 am on 8/11/2007 by Voice Vote unanimously..*

**I, Manik Lothe second this resolution and present it for PMM's GB for approval.**

**On this 11th day of August 2007, this by-laws addition is Passed Unanimously/ by Majority ~~Rejected Unanimously/ by Majority~~ by Voice votes in favor and        votes against the resolution in PMM's general body meeting and Signatures of few members present are placed here as witness to the GB Vote.**

Vijaya Mokashi

Madhukar Patil

Achyut Ratnaparkhi

Kiran Joglekar

Mukund Kute

Kedar Gidh

Mandar Joglekar

Yogesh Date